



## MEMORANDUM

To: Faculty, Staff and Students, University of Toronto Scarborough  
From: Professor William A. Gough, Vice-Principal Academic & Dean, UT Scarborough   
Date: 18 February 2021  
Re: **Call for Nominations - Advisory Committee Members, Vice-Dean Faculty Affairs, Equity & Success, UT Scarborough**

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Professor Jessica Fields will end her term as Interim Vice-Dean Faculty Affairs, Equity & Success (VDFAES) on 30 June 2021. As a first step in the process, I will be establishing an Advisory Committee to advise on the appointment of a new Vice-Dean.

The VDFAES will address the following key areas of responsibility with an Inclusive Excellence lens:

- Strategic complement planning
- Faculty recruitment and retention
- Faculty HR support
- Faculty orientation, mentoring, and career development, in collaboration with the Vice-Principal Research & Innovation and other Vice-Deans
- Departmental/EDU-A&B governance
- Equity initiatives and education
- Monitoring implementation and outcomes of inclusion initiatives, and responding as appropriate
- Labour relations: CUPE Unit 3
- Space: faculty research space and offices (with Vice-Principal Research & Innovation and Chief Administrative Officer)

I am writing to call for nominations of individuals to serve on that committee. In accordance with Section 83 of the [Policy on Appointment of Academic Administrators](#), the committee membership should reflect the responsibilities of the Vice-Dean and include the VP Dean, at least three Chairs, and members of the teaching staff at UT Scarborough.

For this purpose, please nominate as many names as you wish, and include a brief description of the reasons for your nomination(s). The committee membership will be announced following this process. Please send your suggestions for committee members by email to Maryam Ali at [maryam.ali@utoronto.ca](mailto:maryam.ali@utoronto.ca) no later than **26 February 2021**.